

STEWART CENTER RATES & CAPACITIES

Room/Space	*PURDUE AFFILIATED RATES		NON-PURDUE AFFILIATED RATES		CAPACITIES		
	Half Day	Full Day	Half Day	Full Day	Classroom	H. Square	Theater
109A - Lounge Area	\$50	\$100	\$100	\$200	Lounge space w/seated capacity of 16		
109B & C - Lounge Area	\$100	\$200	\$200	\$400	Lounge space w/seated capacity of 20		
109A, B & C - Lounge Area	\$150	\$300	\$300	\$600	Lounge space w/seated capacity of 36		
202 - Meeting Room	\$100	\$200	\$200	\$400	84	42	128
204 - Meeting Room	\$50	\$100	\$100	\$200	42	30	64
206 - Meeting Room	\$100	\$200	\$200	\$400	84	42	178
214A/B/C/D - Meeting Room	\$50	\$100	\$100	\$200	42	34	64
214AB/BC/CD - Meeting Room	\$100	\$200	\$200	\$400	84	42	128
214ABC/BCD - Meeting Room	\$125	\$250	\$250	\$500	126	60	208
214ABCD - Meeting Room	\$150	\$300	\$300	\$600	168	76	288
218A/B/C/D - Meeting Room	\$50	\$100	\$100	\$200	42	34	64
218AB/BC/CD - Meeting Room	\$100	\$200	\$200	\$400	84	42	128
218ABC/BCD - Meeting Room	\$125	\$250	\$250	\$500	126	60	208
218ABCD - Meeting Room	\$150	\$300	\$300	\$600	168	76	288
278 - Meeting Room	\$50	\$100	\$100	\$200	60	50	108
279 - Meeting Room	\$100	\$200	\$200	\$400	72	56	128
302 - Meeting Room	\$125	\$250	\$250	\$500	126	64	260
306 - Meeting Room	\$125	\$250	\$250	\$500	98	48	200
307 - Meeting Room	\$50	\$100	\$100	\$200	24	20	48
310 - Meeting Room	\$100	\$200	\$200	\$400	84	42	128
311 - Meeting Room	\$100	\$200	\$100	\$200	36	34	64
313 - Meeting Room	\$50	\$100	\$100	\$200	42	30	64
Table Space 1/2/3/4	\$0	\$0	N/A	N/A	One 6' table w/two chairs		
West Foyer - Table Space	\$0	\$0	N/A	N/A	Four 6' tables w/two chairs each		

Half Day = 4 hours use and under
Full Day = over 4 hours use

**Purdue Affiliated events are hosted and primarily attended by Purdue faculty, staff or organizations.*

Set-up is included in rental cost.
Custom set-ups available upon request.

AV Services = \$50/day
Includes sound, screen, projector and one microphone wireless pack. Additional equipment is subject to additional fees.

Cancellation Schedule

Upon signature of contract to 274 days prior to event	No cancellation damages due
273 days to 183 days prior to event	25% contracted rental due
182 days to 91 days prior to event	50% contracted rental due
90 days to 31 days prior to event	75% contracted rental due
30 days to arrival date	100% contracted rental due

Recognized Student Organizations (RSO)

RSO's may book meeting space free of charge one (1) semester in advance unless approved as a "traditional program." Meeting Rooms can be reserved for any combination of a total of three (3) hours per week (Mon.-Sun.) based on availability. Dates to book for Summer/Fall Semester begin Mar. 1 and Oct. 1 for Spring Semester. Please visit purdue.EMSScloudservice.com to reserve space. For "traditional programs," RSO's will be charged a \$50 administrative fee per event day and are subject to custom set-up fees. RSO's must cancel three (3) months in advance to avoid cancellation fees.

**Scheduled events and activities are subject to the guidelines and procedures of the building requested.*